

12 December 2003

Dear Councillor

BRIDGE END GARDENS TASK GROUP

A meeting of the Bridge End Gardens Task Group will be held in the Civic Suite Meeting Room at the Council Offices, London Road, Saffron Walden, on Monday 22 December 2003 at 4.30 pm.

Yours faithfully

BRIAN PERKINS

Acting Chief Executive

A G E N D A
P A R T I

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 20 October 2003 (in Minute Book – Page 273).
- 3 Business arising.
- 4 Progress Report.
- 5 Health and Safety.
- 6 Feedback from Meeting with Friends.
- 7 Date of next meeting.
- 8 Any other business.

P A R T I I

(Paragraph 1 of Schedule 12A to the 1972 Act)

- 9 Staffing and Equipment Needs, Bridge End Gardens.

To:- Councillors R P Chambers, B M Hughes, A J Ketteridge, **D J Morson** and V Pedder.

Also to: Clerk to Saffron Walden Town Council